

**SUTTON PLACE OF TAMPA HOMEOWNERS' ASSOCIATION
BOARD OF DIRECTORS' MEETING
SUTTON PLACE CLUBHOUSE
SEPTEMBER 10, 2024**

Meeting called to order at 6:30 pm by Christina Kelly.

Roll Call: Present: Jeanice Horn, Doris Elliston, Elaine Elliston, Scott Horn, Christina Kelly of Ameri-Tech Property Management.

Absent: Kimball Reyher who resigned from the board on 8/26/24.

Reading of 6/11/24 meeting minutes: The minutes were read by Jeanice; Motion to accept the minutes as read made by Doris, 2nd by Elaine, motion passed.

Financial Report: Presented by Scott as of 8/31/24: Total Operating Funds: \$10,872.25; Total Reserve Funds: \$133,401.14; Total Delinquencies: \$9,441.52.

Board Appointment: Lisa Browder was appointed by the board to fill the open board position after Kim's resignation.

Officer Positions: President: Jeanice Horn; Vice President: Elaine Elliston; Secretary: Doris Elliston; Treasurer: Scott Horn; Director: Lisa Browder.

Landscaping Project: This project involves installing plants next to the block fence on Castle Rock Road. Jeanice presented a quote from Martinez Garden Services in the amount of \$2,318.00. Elaine made a motion to accept their proposal, 2nd by Doris, motion passed.

Two Amendments To Homeowners' Association (H.O.A.) Documents:

- 1) Correction of the H.O.A.'s name: From: Sutton Place Home-Owners' Association, Inc.; To: Sutton Place Of Tampa Homeowners Association, Inc.
- 2) Allow the H.O.A. to collect all monies owed to the H.O.A. when home ownership has changed.

Exterior Maintenance: Replacement of rotted wood at 1715 and 1719 Castle Rock Road is in the process of being completed.

Gutter Cleaning Quotes: Chris received an initial quote in the amount of \$3,000. Motion made by Scott to have Chris present the board with 3 quotes, not to exceed \$3,300; 2nd by Doris, motion passed.

Speed Bumps: Motion made by Elaine to table the installation of speed bumps; 2nd by Doris, motion passed.

Roof Replacement Project: Chris is in the process of obtaining quotes, 2 have been obtained, but more will be obtained to be discussed at the next board meeting. The project should start sometime in 2025.

Crowder Landscaping Quote:

Part 1) Removal of leaves from fence line and and dumpster: \$600;

Part 2) Cut back Bougainvillea plant and hauling and disposal of bags of garbage and debris: \$575.

Total quote amount: \$1,175.

Doris made the motion to approve this work, 2nd by Elaine, motion passed.

Visitor Parking Spots: It was suggested by Elaine that the 2 visitor/guest parking spots on each end of the plant bed island be eliminated due to constant abuse and new signs placed that read “No Parking, Will Tow”. Chris stated a 14 day notice would be required. This issue will be addressed at the next board meeting.

Meeting Adjourned at 7:28 pm.

Next Board Meeting is on December 10, 2024.

Doris Elliston, Secretary